

# MEDAFFINITY EHR - HOW TO LOG IN

## LOGGING IN-REMOTE DESKTOP CONNECTION FOR MAC USERS

## Go to the App Store and download "Microsoft Remote Desktop"



Once app is installed, open app and click "Add Desktop"



Fill in the following information:

- PC Name (type: rdp.medaffinity.com)
- Click drop down and click on "Add New Account"

#### Add PC

PC name:	rdp.medaffinity.com	
User account:	Ask when required	0

- Username: domain01\YourMedAffinityUsername
- Password: YOUR MEDAFFINITY PASSWORD
- Friendly Name: (it can be whatever you want; I would use your name)

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 $\circ \quad \text{Click Add} \quad$ 

#### Add a User Account

Username:	domain01\username		
Password:	•••••		
	Show password		
Friendly name:	EHR Login		
		Cancel	Add

- Friendly Name: MedAffinity EHR
- Click Add

#### Add PC

PC name: rdp.medaffinity.com		
User account: EHR-Rooks3	•	
General Display Devices & Audio Folders		
Friendly name: EHR Login	ו	
Group: Saved PCs		
Gateway: No gateway	3	
✓ Bypass for local addresses		
✓ Reconnect if the connection is dropped	ł	
Connect to an admin session		
Swap mouse buttons		
Cancel	Add	

## Double click on Desktop that was added



EHR Login

## **Click Continue**



### LOGGING IN/SELECTING A LOCATION

• If your login information isn't automatically filled out, type your MedAffinity username, password and select the location needing to be accessed.

	HR
Username	
Password	
Location	